

2. Detailed rules, the mode of distinguishing students and the amount of scholarships and awards are specified in separate regulation

§ 33.

1. The award for graduation with honors may be awarded by the Rector to graduates of any field of study who meet the following conditions jointly:

- 1) have completed their studies on the date specified in the study plan,
- 2) have obtained, in the entire course of study, an average grade in examinations not lower than 4.60,
- 3) have obtained very good grades in the diploma thesis and the diploma examination (if required).

2. The diploma for graduation with honors is awarded by the Rector at the request of the Dean.

3. Graduates who have obtained a diploma with honors are entitled to a one-time cash award.

4. The amount of the award determined by the Rector depends on the amount of funds allocated for this purpose and is:

- 1) 100% of the amount for persons who have completed full-time master studies,
- 2) 50% of the amount for persons who have completed first-cycle studies,
- 3) 50% of the amount for persons who have completed second-cycle studies.

5. An outstanding graduate may be awarded the "Golden Alumnus Laurel" Medal on the terms set out in separate regulations.

6. The Rector or the Dean may give the graduate other forms of praise for outstanding achievements.

Leave /dean's leave, health leave, absences/

§ 34.

1. The Dean, at the request of the student, may grant the student a leave:

- a) dean's leave,
- b) health leave.

2. Dean's leave is granted for at least 1 semester (short-term leave) or 1 academic year (long-term leave), dean's leave is not granted for a period shorter than one semester. The student submits the application for leave at the beginning of the academic year or one of the semesters.

3. During the leave, the student retains the student's rights, with the exception of the right to use financial support.

4. During the dean's leave, the student may, with the Dean's consent, take part in selected classes and take credits and examinations.

5. In the event of obtaining a dean's leave by a student of part-time studies or studies conducted in English, the financial settlement takes place on the terms set out in separate regulations.

6. Dean's leave is granted for:

- a) application of a pregnant student for the period until the date of birth of the child; if the end of the leave falls during a semester, the leave may be extended until the end of that semester. A medical certificate must be attached to the application, followed by the child's birth certificate;
- b) student-parent application - the student submits the application for leave within 1 year from the date of birth of the child, the child's birth certificate must be attached to the application; the leave is granted for a period of up to 1 year - except that if the end of the leave falls during a

semester, the leave may be extended until the end of that semester

c) a justified student's request, in which circumstances preventing participation in classes are indicated.

7. A health leave is granted at the request of a student, justified in detail and properly documented, in which circumstances preventing participation in classes due to health, illness or disability are indicated; the student shall attach to the application a medical certificate confirming the chronic inability to study during the period indicated in the application.

8. In justified cases, the Dean may request the committee of a health care institution cooperating with the University for an opinion on the student's health condition

9. After the end of the health leave, the student may be admitted to classes after presenting a certificate from an occupational medicine physician confirming the possibility of continuing education.

10. During the health leave, the student may not participate in classes and take examinations.

11. In the case of granting a dean's or health leave during the year, the Dean, at the student's request, transfers credits and grades from credits and examinations with assigned ECTS points, which the student obtained before the leave was granted.

12. Granting the leave automatically postpones the scheduled completion of studies by the duration of the leave.

13. The leave is not granted retrospectively, unless the grounds for granting such leave arose earlier, and the student, for important and documented reasons beyond his/her control, could not apply for the leave before its commencement.

14. Excusing short-term absences from classes is carried out in accordance with the rules adopted by the department conducting these classes and announced on the website of this department.

15. The total length of the dean's leave may not exceed 2 years throughout the entire period of study - this provision does not apply to health leave.

Graduation

§ 35.

1. The condition for completing studies and obtaining a graduation diploma is:

1) achieving the learning outcomes specified in the program of study, to which at least:

a) 180 ECTS points - in the case of first-cycle studies,

b) 90 ECTS points - in the case of second-cycle studies,

c) 300 ECTS points - in the case of long-cycle master studies lasting 9 or 10 semesters,

d) 360 ECTS points – in the case of long-cycle master studies lasting 11 or 12 semesters;

2) passing the diploma examination for the fields where it is provided for in the curriculum;

3) positive evaluation of the diploma thesis for the fields of study where it is provided for in the curriculum.

2. The date of graduation is:

1) in the fields of medicine, medicine and dentistry - the date of passing the last credit or examination required by the curriculum;

2) in the fields of pharmacy and physiotherapy (long-cycle master studies) - the date of completion of the last internship required by the curriculum;

3) in the case of first-cycle, second-cycle and long-cycle master studies in other fields of study - the date of passing the diploma examination.

§ 36.

1. A student of the field of study with the requirement to submit a diploma thesis is obliged to submit the diploma thesis to the Dean's Office.
2. The Dean specifies the deadline for submitting the diploma thesis.
3. The Dean, at the request of the promoter or student, may postpone the deadline for submitting the thesis in the case of:
 - 1) long-term illness of the student,
 - 2) inability to complete the diploma thesis within the applicable deadline, for justified reasons beyond the student's control.
4. In the event of a longer absence of the thesis supervisor, which could delay the submission of the thesis by the student, the Dean is obliged to appoint a person who will assume the responsibility of supervising the thesis.
5. In special cases, the Dean may refer the student to another department to complete the diploma thesis.
6. In justified cases, the Dean may consent to the preparation of a diploma thesis in a foreign language. The conditions for preparing a diploma thesis in a foreign language are determined by the Dean.

§ 37.

1. The master diploma thesis, hereinafter referred to as the master thesis, is prepared by the student under the supervision of an authorized academic teacher with at least a doctoral degree (supervisor). The Dean may authorize persons from outside the University with at least a doctoral degree to supervise the master thesis. This requires the consent of an authorized person.
2. The bachelor diploma thesis, hereinafter referred to as the bachelor thesis, is performed by the student under the supervision of an authorized academic teacher with at least the professional title of magister or doctor (supervisor). The Dean may authorize persons from outside the University who hold at least a master degree or a doctor's degree to supervise the bachelor thesis. This requires the consent of an authorized person.
3. The subject of the master thesis should be determined no later than one year before the date of graduation. The topic of the BA thesis should be determined at least one semester before the date of graduation.
4. In the case of a bachelor thesis, the thesis supervisor approves the thesis and the evaluation is made by the reviewer.
5. In the case of a master thesis conducted at the Faculty of Pharmacy, the supervisor approves the thesis, the thesis is evaluated by the supervisor and one reviewer.
6. In the case of master theses conducted at other Faculties, the thesis supervisor approves the diploma thesis, and the reviewer makes the assessment.
7. In the event of discrepancies in the assessment of the bachelor or master thesis, the decision about admission to the final examination is made by the Dean, who may consult the second reviewer.
8. The provisions of para. 1 and 2.
9. Bachelor and Master theses are subject to the anti-plagiarism procedure specified in the

provisions of the Act.

§ 38.

1. The condition for admission to the diploma examination is:
 - 1) achieving the learning outcomes provided for in the curriculum,
 - 2) a positive result of verification of the diploma thesis by the anti-plagiarism system and obtaining at least a satisfactory grade for the diploma thesis (if a diploma thesis is required).
2. The diploma examination takes place in front of a committee appointed by the Dean.
3. The committee consists of:
 - 1) chairman of the commission - the Dean or a person appointed by the Dean,
 - 2) supervisor,
 - 3) reviewer (second reviewer),
 - 4) member - an academic teacher familiar with the issues of the diploma thesis.
4. The diploma examination should be held within one month from the date of submission of the diploma thesis and with the participation of at least 3 members of the Committee.
5. In justified cases, the Dean, in consultation with the supervisor, sets an individual date for the diploma examination.

§ 39.

1. The form of the diploma examination is determined by the Dean.
2. At the request of the student or supervisor, the diploma examination may be an open examination.
3. The detailed mode of conducting the open diploma examination is determined by the Dean.

§ 40.

1. In case of obtaining an unsatisfactory grade in the diploma examination or an unjustified failure to take the examination on the set date, the Dean sets the second date of the examination as final.
2. In case of an unsatisfactory grade in the diploma examination, the re-examination may not take place earlier than one month and not later than three months from the date of the first examination.
3. In case of failure to pass the diploma examination on the second date, the Dean issues a decision on:
 - 1) permission to repeat the last year of studies or
 - 2) removing the student from the list of students.

§ 41.

1. A graduate receives a diploma of graduation according to the template approved by the Senate.
2. The University issues a graduate, within 30 days from the date of graduation, a diploma of graduation with a supplement to the diploma and 2 copies thereof, including at the student's request submitted by the date of graduation:
 - a) copy of the diploma in English, French, Spanish, German, Russian;

- b) a copy of the Diploma Supplement in English
3. At the request of a student or graduate, the University issues an additional copy of the graduation diploma or a copy of the diploma supplement in Polish or in a foreign language referred to in sec. 2

§ 42.

1. The basis for calculating the result of studies is:
- 1) in fields of study where there is no obligation to submit a diploma thesis or a diploma examination – the arithmetic mean of all examination grades, taking into account grades from re-takes and board examinations.
 - 2) in fields of study where there is no obligation to submit a diploma thesis, but there is an obligation to pass a diploma examination:
 - a) the arithmetic mean of all exam grades, taking into account the grades from re-takes and board examinations;
 - b) diploma examination grade or, in the case of a two-part diploma examination, the arithmetic mean of both grades.The result of studies is calculated according to the formula: $\frac{1}{2} a) + \frac{1}{2} b)$.
 - 3) in fields of study with the requirement to submit a diploma thesis:
 - a) the arithmetic mean of all examinations grades, taking into account the grades from re-takes and board examinations;
 - b) arithmetic average of the grades:
 - from the diploma exam or in the case of a two-part diploma examination - the arithmetic mean of both grades,
 - diploma thesis,The result of studies is calculated according to the formula: $\frac{1}{2} a) + \frac{1}{2} b)$.
2. In the case of repeating a subject, the grade point average does not include unsatisfactory grades obtained in the previous academic year in the repeated subject.
3. The grade point average is calculated by the IT student service system on the basis of the grades entered into it.
4. The result of graduation is entered on the diploma.
5. The following rules for entering grades on the diploma apply:
- 1) up to 3.25 – satisfactory (dostateczny)
 - 2) from 3.26 to 3.75 – more than satisfactory (dość dobry)
 - 3) from 3.76 to 4.20 – good (dobry)
 - 4) from 4.21 to 4.50 – more than good (ponad dobry)
 - 5) from 4.51 to 5.00 - very good (bardzo dobry)

Records of the course of studies

§ 43.

1. The course of studies is documented in the University's IT system and:
- 1) course credit/examination protocols,
 - 2) student's periodic progress report kept in electronic form, prepared in the form of printouts from the IT system
2. Credits and exam grades are entered into the IT student service system within 5 working

days from the date of obtaining credits and passing the exam.

§ 44.

Completion of studies is documented in:

- 1) the University's IT system,
- 2) diploma examination protocol,
- 3) student album,
- 4) book of diplomas.

Rules for attending classes by pupils and students of other universities

§ 45.

1. Exceptionally gifted secondary school students, with the Dean's consent, may participate in theoretical classes provided for in the course of study in the fields of study corresponding to the talents of these students and proceed to obtain credits for these theoretical classes on the same terms as those provided for students participating in these classes.
2. The condition for the Dean's consent is the consent of the student's school principal indicating that the student's participation in classes conducted at the University does not interfere with the student's school duties. Parental consent is also required for students under the age of 16. In any case, in order to ensure the student's proper safety, the Dean has the right to require the student to meet certain conditions for his/her participation in classes conducted at the University (e.g. as to the requirement of protective clothing, etc.).
3. The right specified in par. 1 does not include the student's right to participate in practical classes conducted by the University, in particular, it does not include classes conducted in health care facilities, i.e. in the departments of the University located in hospitals or other health care facilities (e.g. clinics, departments, institutes, etc.).
4. Students of other universities carry out classes at the University on the terms set out in agreements concluded between universities.

Final provisions

§ 46.

1. For cases initiated but not completed before the date of entry into force of these Regulations, the existing provisions shall apply.
2. The rights acquired on the basis of decisions taken before the date of entry into force of the resolution of the Senate of the Medical University of Warsaw introducing these Regulations remain valid.

3. The Study Regulations are available on the University's website and in the Public Information Bulletin.

§ 47.

The Regulations come into force on the date specified in the resolution of the Senate of the Medical University of Warsaw introducing these Regulations.