

Notice No. 20/2021
Deputy Rector for Student Affairs and Education
of 5 November 2021

on communication between students and the dean's offices

Due to a significant increase in the incidence of Covid-19 in the country, compliance with the following rules of the sanitary regime in communication between students and dean's offices is resumed in the academic year 2021/2022:

- 1) In order to ensure communication between students and dean's offices, electronic form and telephone contact are used.
- 2) Correspondence in paper form should be limited to the necessary minimum and placed in a box located on the ground floor of the main hall of the Rector's Office at Żwirki i Wigury 61, next to the cloakroom. Students of the Faculty of Pharmacy submit their correspondence to a box located in the Faculty building.
- 3) Personal attendance of students should be kept to the minimum necessary.
- 4) Employees of the faculty administration are obliged to plan the exact dates of meetings with students (date, time) and to record the meetings in writing (with the collection of basic personal and contact data for later contact in case of a further risk of infection).
- 5) In the event that a personal appearance in the dean's office is required, safe conditions of contact between employees and students should be maintained adequately to the epidemic risk (keeping a distance of at least 1.5 meters, covering the mouth and nose by all persons, ensuring hand disinfection).
- 6) Students should enter the Dean's office one at a time at the appointed hour.

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Deputy Rector for Student Affairs and Education